

**Board of Directors Quarterly Meeting
April 22, 2017, 7:00 AM Pacific Time**

Call to Order: 7:03 am PT

Serenity Prayer / Tradition 2 / ABSI Reading

Roll Call

Board Members: Cheryl F., Carolyn P., Liane S., Lueretha B., Ginger B., Jan D., Lupita B., Rosa A.

Corporate Officers: Pamela K., Jim C., Shannon H.

Excused: Rachel Z., Jim W.

Approval of Minutes: January 28, 2017 and July 22, 2016

Both minutes were approved

Approval of Agenda

Approved as submitted

Officer Reports

Chair: Will be presenting motions for WSBC

President and Executive Committee

- *Conference / Convention:* To address last year's Spanish translation issues, this year's translators will translate into headphones and members can listen in via a conference call number.
- *Conference Call Costs:* T-mobile and Metro PCS charge for conference calls; WSO will communicate this in delegate packages and offer reimbursement to members for costs incurred upon submittal of providers' bills
- *New Website:*
 - The new website has been well-received; the webmaster has retired but she'll be retained via a service agreement / \$100 retainer with additional costs submitted and approved for other projects
 - New website is still pending updates due to a transition issue; currently being addressed
 - Discussion: Funds received by donation for specific dedicated projects are communicated to fellowship. Current projects and projects financed out of the general fund are administrative decisions.
 - The proposed Service Agreement with the Webmaster will be revised and sent to Board for approval.

Treasurer and Finance Committee

(see report for specific financials)

- Net income was up \$5900 over last year. Primary contributors were Gratitude Month contributions, an Area contribution and positive variance on Operations. Detractor was Intergroup Contributions.
- Intergroup contributions are down 13%.inconsistent passing on amounts above the reserves, possibly due to misperception that "WSO doesn't need the money"

- Gratitude month had more than 300% over last year; the robust response can allow us to fund special projects to benefit the fellowship
- Area 1 made a contribution
- Overall contributions up 40% from last year
- Literature sales were flat. The first order of the recipe book has been sold so another order has been placed
- Prudent reserve is fully funded

Committee/Liaison Reports

Literature - Ginger

- Requests for meditation book submissions are being socialized and communicated to fellowship

Sponsorship – Lueretha

- Committee has one active member who has been trying to connect with the other members

Education – Rosa

- “Giving Service” trifold and “Serving in CEA-HOW” service manual were submitted as motions

Special Needs – Liane

- Committee is focusing on conducting workshop at convention
- WSO requested the committee compile and submit at one time the information gathered on special needs accessibility for the purpose of adding it to the website’s meeting directory

Convention Committee – Ginger/Jan

- Everything is moving according to timeline
- Committee chairs are being reminded to create their own convention flyers
- Concerns about the quality and quantity of workshops; better organization and a computer savvy co-chair is needed
- PI announcements / communications are not being sent to WSO for posting
- Suggestion to have combined English/Spanish Seventh Tradition workshop

Public Information – Rosa

- No report given

Spanish Translation – Lupita

- They are currently preparing convention documents in English/Spanish
- They’ve translated “Sponsoring in CEA-HOW” book; it has been sent to the Spanish Translation Committee for final editing with a goal of being published by Convention

Website – Pamela

- Investigating ways to promote new website at WSBC/Convention and help members navigate new website, i.e., “Ask me about the website” badges, posters, etc.
- Personal stories are still being gathered
- Article about sponsoring those who struggle will be posted

Policy Manual – Jan

- WSBC policy manual has been brought current and will be included in delegate package

Old Business

eLiterature update

- Committee is looking at creating a “demo” for convention
- Looking at plug-ins to stay away from new programming / non-profit discounts / other associated costs
- Motion was approved unanimously to approve one-time \$2,600 launch cost and \$540 for ongoing costs, pending consultation with webmaster

Conference/convention update: reported above

New Business

- WSBC Thursday Morning Forum: The format from last year will be retained.
- Area Assistance: Area 4 request for assistance of \$500 was approved.
- Waiver of Delegate Qualifications: None received
- POLICY MOTIONS – Recommendations of the Agenda Committee; the Board concurred:
 1. Motion – Meeting Closure
Sent back by Agenda Committee to proposer for clarification; not returned prior to Board meeting
 2. Motion – Giving Structure trifold **with** Attachment *Giving Structure* trifold:
Motion was approved to include a new section between “No Abstinence” and “90 Days Abstinence” being “30 days abstinence to lead or speak at a meeting” without an asterisk; trifold will be presented at WSBC, pending proposer’s approval of insertion
 3. Motion – Serving in CEA-HOW **with** Attachment *Serving in CEA-HOW* document:
Sent back to proposer for revisions and resubmission with suggestion it be resubmitted next year
 4. Prayers and Concepts **with** Attachment *Prayers and Concepts*
Recommended
 5. Motion – Reading 7 Tools
Recommended
 6. Motion - Face to Face Meeting
Recommended
 7. Motion – Ad Hoc Committee re Area Viability

Recommended

8. Motion – CEA-HOW Pamphlets

Recommended

9. Motion – Weighing and Measuring Pamphlet

Recommended

10. Motion – Revise CEA-HOW Literature Policy

Recommended

11. Motion – Tool #2

Not recommended; sent back to proposer with suggestion that the suggested language is more appropriately added to the “Sponsor Guidelines” or to meeting formats.

12. Motion – Tool #5

Not recommended; purpose unclear

13. Motion – Tool #6

Not recommended; suggested language is inaccurate

BYLAWS MOTIONS

1. Bylaws – Change submission date for Motions

Motion to be revised and refined for resubmission and Board vote by mail

2. Bylaws – Limit submission of same motion in consecutive WSBC years

Motion was changed to add criterion to Motion Guidelines rather than amend Bylaws; Chair will circulate language for voting

3. Bylaws – clarification of wording for accuracy

Recommended

Next Quarterly BOD Meeting July 21, 2017, following close of WSBC 2017

Adjournment: 10:51 am PT